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4951 Gateway Blvd Springfield Ohio 44502 Phone 937-399-9300

**Employment Application\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Applicants Information**

**Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Last First M.I.**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Street Address Apartment/Unit#**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **City State Zip Code**

**Date of Birth \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_** **Social Security # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: ( )**  **Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Position Appling for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Available: Desired Salary: \_\_\_\_\_\_\_\_ \_\_\_**

**Are you a citizen of the United States? \_\_ \_\_\_\_\_ If no, are you authorized to work in the US? \_\_\_\_\_\_**

**Have you ever worked for this company? \_\_\_\_\_\_\_ If yes, when? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Have you ever been convicted of a felony? \_\_\_\_\_\_\_**

**If yes, please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Education**

**High School: Address:**

From: **\_\_\_\_\_\_\_\_\_\_\_** To: **\_\_\_\_\_\_\_\_\_\_\_** Did you graduate? **\_\_\_\_\_\_\_\_\_\_\_**

**College: Address:**

From: **\_\_\_\_\_\_\_\_\_\_\_** To: **\_\_\_\_\_\_\_\_\_\_\_** Did you graduate? **\_\_\_\_\_\_\_\_\_\_\_** Degree: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Other: Address:**

From: **\_\_\_\_\_\_\_\_\_\_\_** To: **\_\_\_\_\_\_\_\_\_\_\_** Did you graduate? **\_\_\_\_\_\_\_\_\_\_\_** Degree: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*Please list three Professional References* **References**

Full Name: Relationship:

Company: Phone: ( )

Address:

Full Name: Relationship:

Company: Phone: ( )

Address:

Full Name: Relationship:

Company: Phone: ( )

Address:

**Previous Employment**

Company: Phone: ( )

Address: Supervisor:

Job Title: Starting Salary: Ending Salary:

Responsibilities:

From: To: Reason for Leaving:

May we contact your previous supervisor for a reference? Yes **\_\_\_\_**  No **\_\_\_\_\_**

Company: Phone: ( )

Address: Supervisor:

Job Title: Starting Salary: Ending Salary:

Responsibilities:

From: To: Reason for Leaving:

May we contact your previous supervisor for a reference? Yes **\_\_\_\_**  No **\_\_\_\_\_**

Company: Phone: ( )

Address: Supervisor:

Job Title: Starting Salary: Ending Salary:

Responsibilities:

From: To: Reason for Leaving:

May we contact your previous supervisor for a reference? Yes **\_\_\_\_**  No **\_\_\_\_\_**

**Military Service**

Branch: From: To:

Rank at Discharge: Type of Discharge:

If other than honorable, explain:

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

**Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Rev.4.12.13